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MEMORANDUM FOR: Comptroller

SUBJECT: Elapsed Time of Fully Cleared Clerical
Personnel in IAS

REFERENCE: Your memo to D/Pers dated 21 Mar 57,
same subject

1. Referenced memorandum requests a review of our entrance-on-duty scheduling to determine if the period of time between entrance on duty and assignment of clerical personnel can be reduced. We are in accord with this suggestion.

2. We are conducting a study of the scheduling and processing of personnel entering on duty and hope to reduce the elapsed time through revised processing methods as well as through reporting-for-duty schedules. We will advise you of the results of this study as soon as it is completed.



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for Gordon M. Stewart
Director of Personnel

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Date: 10 APR 1957
By: SC

Copy to Budget
8 April 1957
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